

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

August 30, 2018

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Lori Roy, MS, RD, LDN, Vice Chairperson
Stephenie Marshall, MS, RDN, LDN, Board Member, Board Liaison
April Cintron, RD, LDN, Board Member
Monica Pierson-McDaniels, RD, LDN, Board Member
Howard Wetsman, MD, Medical Advisor
Vacant, Consumer Member**

Absent:

Meghan Kavanaugh, MS, RN, RD, LDN, CDE, Secretary/Treasurer

Martina Musmeci Salles called the meeting to order and read the board's mission statement at 8:06 a.m. in the Conference Room of the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entire meeting.

PUBLIC COMMENTS:

No one was present at the meeting to provide public comments.

AGENDA:

Motion was made by Lori Roy, seconded by Stephenie Marshall and unanimously carried, to approve the agenda as presented.

MINUTES:

1. Meeting of August 30, 2018

Motion was made by Howard Wetsman, seconded by Lori Roy and unanimously carried, to approve the minutes of the August 30, 2018 meeting, as presented.

Martina Musmeci Salles, Board Chairperson, welcomed Monica Pierson-McDaniels as the Board's newest member.

PUBLIC HEARING 8:30 A.M.

The Board published a notice in accordance with the provisions of the Administrative Procedure Act R.S. 49:950 et. seq., and through the authority granted in R.S. 41:3085(3), that the Board intended to update the Rules, Regulations and Procedures to amend its current regulations to make technical revisions, as well as add specificity

and clarification. More substantive revisions include guidelines for the practice of telenutrition, the creation of an inactive license status, and the revision of the fee schedule to increase certain license and license renewal fees. Pursuant to this notice, three dietitians appeared before the Board to make public comments, in addition to their written comments. Additionally, another letter was submitted and signed by three dietitians.

The three dietitians who appeared before the Board were all previous board members. Ms. JoAnn Puls suggested that the Board educate its licensees and recommended a newsletter to improve communication. She suggested more transparency in the justification of the increase to renewal fees. She also recommended that the supervision of Provisional LDN's be more clearly defined, as well as a suggestion that the Board no longer issue licensure ID cards to save costs. Ms. Irene Gardemal suggested a reasonable fee increase and that the Board provide the licensees with an explanation of such. Additionally she focused on the Board needing to reach out to the university academic programs, since she feels that this is the weak link of our systems. She feels that new graduates do not know how licensure works and why. Ms. Clare Miller suggested that the Board use the website more for getting the word out and include a section of public comments to be submitted online. Overall, the three dietitians expressed many concerns for the profession as a whole, noting that there is apathy in the profession, even to the point where the local dietetic associations are closing.

Ms. Gardemal and Ms. Miller also submitted written comments during the designated public comment period. Additionally, a letter was received which was signed by Elizabeth Sloan, Brigett Scott, and Sherry Foret, faculty of Nicholls State University. The written comments included: opinions that the increase will create hardship on young dietitians and that the fee increase is too excessive; inquiries regarding financial statements; inquiry if the Board has researched or compared the proposed fees to other Board's fees; agreement with the creation of inactive license status; concern about the Board not making enough effort to solicit public comment; and requests for revision to the Code of Ethics.

The Board's statement of proposed action resulting from oral and written comments and revisions of the proposed Rules is as follows:

The Board has not had a fee increase since 2000. Since each letter expressed concern about fees for the young dietitians, the Board voted to maintain the same rate for applications for Provisional LDNs, dietitians just starting out, at \$95. The Board voted to revise the proposed renewal fee from \$60 to \$80 annually and instead increase the late renewal fee to \$160. The Board also voted to include the revisions to the Code of Ethics that were effective June 1, 2018. Additionally, the Board voted to discontinue providing licensure ID cards, and create a newsletter to communicate with licensees. The Board will make the recommended edits to Section 101 on Telenutrition as suggested by Clare Miller.

The Board will begin publishing a newsletter twice a year. One topic to be included is that the Board is not an advocacy group, but a licensing board. The Board needs to be clear on what their role is.

Motion was made by Stephenie Marshall, seconded by Howard Wetsman and unanimously carried, to begin issuing printable licensure ID cards online as of January 1, 2019.

EXECUTIVE SESSION:

Motion was made by Monica Pierson-McDaniels, seconded by April Cintron and unanimously carried, to move into Executive Session at 10:22 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Howard Wetsman, seconded by Stephenie Marshall and unanimously carried, to come out of Executive Session at 12:01 p.m. to make the following motions:

1. Review of Pending Complaints

a. Complaint #2017-02

Motion was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order for successful completion.

b. Complaint #2017-16

Motion was made by Howard Wetsman, seconded by Monica Pierson-McDaniels and unanimously carried, to dismiss complaint #2017-16.

c. Complaint #2018-07

Board staff needs to change the questions on the renewal form under "Other History" to state that if the individual has entered into an agreement for monitoring with the Healthcare Professionals Foundation of Louisiana, the individual should indicate "NO" on the renewal form.

d. Complaint #2018-09

Motion was made by Howard Wetsman, seconded by April Cintron and unanimously carried, to dismiss Complaint #2018-09.

e. Complaint #2018-10

Board members noticed that the letter was sent to the wrong address.

Board staff will resend the letter.

2. Receipt of New Complaints

a. Complaint #2018-12

Motion was made by Lori Roy, seconded by Monica Pierson-McDaniels and unanimously carried, to dismiss Complaint #2018-12.

b. Complaint #2018-13

Motion was made by April Cintron, seconded by Stephenie Marshall and unanimously carried, to send a letter regarding scope of practice and title protection.

c. Complaint #2019-01

Motion was made by Howard Wetsman, seconded by Lori Roy and unanimously carried, to send a letter regarding scope of practice and title protection.

3. Review of Applications

a. EO

Motion was made by Howard Wetsman, seconded by April Cintron and unanimously carried, to approve for licensure upon receipt of required documents, verifications of licensure, notarized statement and new CDR card.

b. AB

Motion was made by Stephenie Marshall, seconded by Lori Roy and unanimously carried, to request more facts to include in the Consent Agreement and Order and then offer a private Consent Agreement and Order that will require: a substance abuse assessment by a qualified, licensed health care professional, random monthly drug/alcohol screens/monitoring for 12 calendar months, weekly attendance at self-help group meetings, such as AA, for 12 months, with monthly logs required. Must attend therapy for substance abuse by a licensed health care professional, approved by the Board, for 12 months. Respondent will be responsible for all costs incurred. Violation of any terms, conditions or requirements can result in the loss of confidential status. Consent will remain in effect except and unless it is amended as per recommendations by the Healthcare Professionals of Louisiana. Individual will be suspended immediately upon receipt of any positive screen.

Motion was made by Lori Roy, seconded by April Cintron and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Tintle, Meghan	2890	Rowberry, Rachelle	2891
Pineda, Jessica	2893	Orgeron, Ryan III	2895
Guidry, Brooke	2896	Hill, Mary	2897
McLean, Megan	2907	Thompson, Mary	2909

Robert, Rebecca	2910	Khurana, Chavri	2912
Redmond, Gianna	2914	Netz, Katherine	2915
Rozanski, Lillian	2916	Lee, Bailey	2917
Knoten, Natasha	2918	Olive, Lori	2919
Bouwman, Rebecca	2920	Kiefer, Anna	2923
McKinley, Erin	2924	St. Pierre, Emily	2926
Davis, Sarah Thorne	2927	Hueter, Danielle	2928
Baisa, Gena	2929	Mey, Jacob	2930
Polk, Olivia	2931	Bias, Sara	2932
Hollier, Kristen	2933	McDavid, Lauren	2935
Stone, Krystle	2936	Sodhi, Erin	2937
Busbice, Jacey	2938	Forschler, Kelly	2940
Brittain, Devin	2941	Kogos, Christy	2942
Rivera, Ada Marie	2943	Huckaby, Kaelyn	2945
Harvey, Alexandra	2946	Markusic, Jennifer	2947
Doctor, Bailey	2948		

Motion was made by Monica Pierson-McDaniels, seconded by Lori Roy and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Melancon, Taylor	2892	Knowles, Ashtyn	2894
Campesi, Victoria	2898	Haines, Rachel	2899
Kobetz, Stephanie	2900	Salles, Kristen	2901
Oster, Shelby	2902	Hartman, Jessica	2903
Washington, Annette	2904	Johnson DaJanae	2905
Glaser, Cora	2906	Price, Casey	2908
Hibbard, Allison	2911	Lutz, Jacey	2913
Adorno, Andrew	2921	Serigny, Beth	2922
Harris, Conner	2925	Till, Taylor	2934
Winder, Emilie	2939	Tarabour, Elizabeth	2944

Motion was made by Stephenie Marshall, seconded by Howard Wetsman and unanimously carried, to **upgrade** the following licenses:

St. Julien, Ariel	2816	Washington, Annette	2904
Haines, Rachel	2899	Kobetz, Stephanie	2900
Adorno, Andrew	2921	White, Natalie	2813
Oster, Shelby	2902		

Motion was made by April Cintron, seconded by Monica Pierson-McDaniels and unanimously carried, to **reinstate** the following licenses:

Shoemaker, Jennifer	906	Colvin, Rebecca	2092
Campbell, Melissa	1425		

FINANCIAL:

1. Financial Statements for the month ended February 28, 2018

Members of the board reviewed the financial statements prepared by Susan Sevario, CPA, for the month ended February 28, 2018.

2. Financial Statements for the month ended March 31, 2018

Members of the board reviewed the financial statements prepared by Susan Sevario, CPA, for the month ended March 31, 2018.

3. Financial Statements for the month ended April 30, 2018

Members of the board reviewed the financial statements prepared by Susan Sevario, CPA, for the month ended April 30, 2018.

4. Financial Statements for the month ended May 31, 2018

Members of the board reviewed the financial statements prepared by Susan Sevario, CPA, for the month ended May 31, 2018.

5. Financial Statements for the month ended June 30, 2018

Members of the board reviewed the financial statements prepared by Susan Sevario, CPA, for the month ended June 30, 2018.

ADMINISTRATIVE REVIEW:

1. Board Operations and LBEDN Processing

Jolie Jones provided the board with a report showing that since April 23, 2018, the board has received and approved:

Applications	58
Upgrade Requests	6

Renewals	1136
Late Renewals	81

Total to lapse in 2018	65
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The board has offered 0 Consent Agreement and Orders for individuals practicing without a valid license since April 23, 2018.

The board has received 3 new complaints since April 23, 2018.

2. Executive Director Update

Jolie Jones showed the board a tweet from the North Carolina Medical Board on Twitter, along with an article that discussed "Doctor Depression and Suicide", and how professionals sometimes feel like they are unable to seek treatment because they are concerned that speaking out will imperil their license or hospital credentialing. State Medical Boards are now encouraging doctors to seek treatment.

Motion was made by Lori Roy, seconded by Stephenie Marshall and unanimously carried, to enter into a contract with the Healthcare Professionals' Foundation of Louisiana for \$2,000.00, with a maximum of \$2,500.00. Abstained – Howard Wetsman.

Motion was made by Lori Roy, seconded by Stephenie Marshall and unanimously carried, to adopt the following policy:

“To ensure fiscal responsibility, the Board will consider a motion to send board member(s) to professional conference(s) for board members who have more than one year of service left to serve as a board member.”

3. List of Non-Renewed Dietitians

The Board reviewed a list of dietitians who have not yet renewed their license.

4. Letters to Associations re: Board Vacancies

Jolie Jones recently sent a letter to the Louisiana State Medical Society requesting that nominations be submitted to the Governor for Dr. Howard Wetsman's medical advisor position, which will be vacant on January 5, 2019.

Jolie Jones recently sent a letter to the Louisiana Academy of Nutrition and Dietetics requesting that nominations be submitted to the Governor for Lori Roy's board member position, which will be vacant on March 27, 2019.

Jolie Jones recently sent a letter to the Louisiana State Nurses Association requesting that nominations be submitted to the Governor for Meghan Kavanaugh's board member position, which will be vacant on April 15, 2019.

5. Acts 623 and 693 and SCR 83 of the 2018 Regular Session

Board members reviewed and discussed the impacts of Acts 623 and 693, as well as SCR 83 of the 2018 Regular Session.

CONFERENCES:

Federation of Associations of Regulatory Boards (FARB)

1. 2019 FARB Forum and Comprehensive Regulatory Training, January 24-27, 2019, New Orleans, LA

Motion was made by Lori Roy, seconded by Howard Wetsman and unanimously carried, to send Stephenie Marshall, April Cintron, and Monica Pierson-McDaniels to the FARB CRT training and FARB Forum in New Orleans.

CORRESPONDENCE:

1. Email dated August 6, 2018, from Becky Gautreaux of LAND, requesting a board presentation

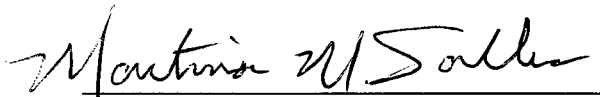
The Board reviewed Ms. Gautreaux's letter and will respond that it is wonderful to hear from her. The Board would love to discuss the role of the

Board; however, the Board recommends that CDR give a presentation about the exam. The Board can only say that we have accepted CDR as the exam that the Board uses.

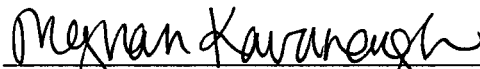
2. Email dated August 23, 2018 from Kim Hovey, regarding Health Coaches

The Board will reply with a letter that notes that teaching nutrition does not require a license in nutrition. The Board will provide a link to the complaint form and note that if the individual has specific information to file a complaint, they should do so.

Motion was made by Howard Wetsman, seconded by Stephenie Marshall and unanimously carried, to adjourn the meeting at 1:15 p.m.



Martina Musmeci Salles, MPH, RDN,
LDN, FAND
Chairperson



Meghan Kavanaugh, MS, RD, LDN,
CDE
Secretary/Treasurer