

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

November 12, 2021

Attending:

**Monica Pierson-McDaniels, MS, RDN, LDN, Chairperson
Martina Musmeci Salles, MPH, RDN, LDN, FAND, Vice Chairperson
Anita Ferdinand, MS, RD, LDN, Secretary/Treasurer
Dr. Susan F. Julius, MD, Medical Advisor
Meghan Kavanaugh, APRN, FNP-C, RD, LDN, CDE, BC-ADM, Board Member
April Cintron, MS, RD, LDN, Board Member**

Absent:

**Dr. Jennifer Jackson, EdD, RD, LDN, Board Member, Board Liaison
Vacant, Consumer Member**

Monica Pierson-McDaniels, Board Chairperson, called the meeting to order and read the board's mission statement at 10:00 a.m. via in person and virtual meeting, identified by Zoom meeting ID 837 6306 8386. Monica Pierson-McDaniels welcomed the Board's newest member, Ms. Anita Ferdinand. Jolie Jones, Executive Director, was present for the entire meeting. Monica Pierson-McDaniels, Martina Musmeci Salles, and Anita Ferdinand were physically in attendance. April Cintron, Dr. Susan Julius, and Meghan Kavanaugh participated in the meeting virtually. Dr. Susan Julius left the meeting at 12:45 p.m.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Martina Musmeci Salles, seconded by Meghan Kavanaugh and unanimously carried, to approve the agenda as presented.

MINUTES:

1. Meeting of August 13, 2021

Motion was made by Martina Musmeci Salles, seconded by Dr. Susan Julius and unanimously carried, to approve the minutes of the August 13, 2021 meeting, as presented.

FINANCIAL:

1. Financial Statements for the month ended June 30, 2021

Members of the board reviewed the financial statements prepared by Griffin and Furman, for the month ended June 30, 2021.

2. Financial Statements for the month ended July 31, 2021

Members of the board reviewed the financial statements prepared by Griffin and Furman, for the month ended July 31, 2021.

3. Contract renewal for Covalent Logic

Motion was made by April Cintron, seconded by Martina Musmeci Salles and unanimously carried, to authorize Jolie Jones to negotiate the contract renewal with Covalent Logic for one year to pay \$750 per month up to \$850 per month.

ADMINISTRATIVE REVIEW:

1. Board Operations

The Board reviewed data by Fiscal Quarter for 2020-2021. The totals for FY 2021-2022, Quarter 1 are as follows:

LDN Applications Received	33
PL-LDN Applications Received	9
Reinstatement Requests	9
Upgrade Requests	6
LDN Applications Approved	24
PL-LDN Applications Approved	9
Reinstatement Requests Approved	5
Upgrades Approved	7
Renewals	N/A
Inactive Renewals	N/A
Delinquent Renewals	N/A
Delinquent Inactive Renewals	N/A
Verifications Requested	16
Abandoned Applications	1
Complaints Received	1

2. Executive Director Update

Jolie Jones informed the Board that she is registered to participate in an NPDB webinar on November 16, 2021, to ensure that we are staying up-to-date on all reporting requirements.

3. Update from LBEDN's Liaison to LAND

The Board reviewed an email from Dr. Jennifer Jackson, LBEDN's Liaison to LAND, with her update.

4. Update on Board Member Nomination Process

This item was tabled.

5. Policy regarding complaints from Board members

Motion was made by April Cintron, seconded by Dr. Susan Julius and unanimously carried, to adopt the following policy:

Filing Complaints – Board Members

As mandatory reporters by profession, dietetic/nutrition board members can file complaints; however, the Chairperson shall refrain from doing so, as they may be called to defend the matter in court, should it rise to that level. If a board member files a complaint, they must be recused from the matter, including leaving the room to avoid the appearance of impropriety.

Any board member may initiate an administrative complaint.

6. Removal of Board Members

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to adopt the following policy:

Removal of Board Members

A member of the board may be removed by the board upon an affirmative vote of a two-thirds majority of board members upon one or more of the following grounds:

- (1) Refusal or inability of a board member to perform the duties required of the board, for any reason.
- (2) Failure to attend two consecutive meetings of the board without prior approval of the board chair.
- (3) Use of a board member's position to obtain or attempt to obtain any financial, material, professional and/or personal gain.
- (4) A final adjudication of a board member that has resulted in a violation of the laws governing the practice of dietetics and nutrition.
- (5) Conviction of a felony or crime other than a minor traffic offense.
- (6) Failure to maintain standards of practice.
- (7) Founded and/or indisputable evidence of professional misconduct of a board member.

7. Verification of Licensure from Other States

Board members discussed that some states are no longer submitting official verifications of licensure. In those instances, the Board will accept whatever verification is provided by the state board and board staff will confirm the information online for those states that do not send an official verification. The Board will continue to require official verifications of licensure otherwise.

8. Schedule 2022 Board Meetings

Motion was made by Martina Musmeci Salles, seconded by April Cintron and unanimously carried, to schedule the board meetings for 2022 for the following dates:

January 28, April 8, July 15, and November 4.

All meetings are scheduled to begin at 10:00 a.m. and are to be held at the Board office in Prairieville and/or virtually, if allowed.

9. Election of Board Officers

Motion was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to elect Anita Ferdinand as the Secretary/Treasurer to serve effective today through December 31, 2021, to replace Stephenie Marshall, since her term has ended.

Motion was made by Martina Musmeci Salles, to nominate herself for Chairperson. Motion did not carry.

Motion was made by April Cintron, seconded by Anita Ferdinand and unanimously carried, to nominate Monica Pierson McDaniels to serve as Chairperson.

Motion was made by Anita Ferdinand, to nominate April Cintron for Vice Chairperson. April Cintron did not accept the nomination; therefore the motion did not carry.

Motion was made by Meghan Kavanaugh, seconded by April Cintron and unanimously carried, to nominate Martina Musmeci Salles to serve as Vice Chairperson.

Motion was made by Meghan Kavanaugh, seconded by Martina Musmeci Salles and unanimously carried, to nominate Anita Ferdinand to serve as Secretary/Treasurer.

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to nominate April Cintron to serve as the LBEDN Liaison to LAND.

All board officers' positions will take effect January 1, 2022.

COMPLIANCE HEARING:

10:30 LAUREN LOVULLO

Lauren LoVullo requested and appeared for a compliance hearing to appeal the Board's decision to deny issuance of her dietitian/nutritionist license. The Board denied Ms. LoVullo's application for licensure based on information provided on the application indicating that Ms. LoVullo worked as a "Field Dietary Consultant" from May 21, 2021 to October 14, 2021, without the benefit of a valid license.

CORRESPONDENCE:

1. Email dated August 19, 2021, from Spenser LeBoeuf, re: the dietitian's role in outpatient oncology clinics

Board members reviewed Ms. LeBoeuf's email regarding the dietitian's role

in outpatient oncology clinics and recommended that she consult her facility policy.

2. Email dated August 25, 2021, from Meredith Buttler of the South Carolina Department of Labor, Licensing and Regulation, re: CDR entry level requirements

Board members reviewed an email from Ms. Buttler regarding CDR entry level requirements. The Board has not developed its own licensing examination, the Board is planning to revise the Practice Act to update the minimum education requirements, and the Board does not accept any other examination outside of the CDR examination.

3. Email dated November 2, 2021, from Dr. Teresa Johnson of the Alabama Board of Examiners for Dietetics & Nutritionists, re: licensure issues

Board members reviewed an email from Dr. Johnson from the Alabama Board of Examiners for Dietetics & Nutritionists. Monica Pierson-McDaniels, the Board's Chairperson, has agreed to participate in the meetings regarding licensure issues.

CONFERENCE(S):

FARB

FARB Forum on Professional Regulation, January 27-29, 2022, Fort Worth, TX

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to register April Cintron and Tracy Jeanmarie for the FARB Forum virtually.

EXECUTIVE SESSION:

Motion was made by Martina Musmeci Salles, seconded by Dr. Jennifer Jackson and unanimously carried, to move into Executive Session at 12:41 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Meghan Kavanaugh, seconded by Anita Ferdinand and unanimously carried, to come out of Executive Session at 1:19 p.m. to make the following motions:

Motion was made by Dr. Susan Julius, seconded by Meghan Kavanaugh and unanimously approved, to offer Lauren LoVullo a Consent Agreement and Order to include issuance of an LDN license with a \$500 fine, letter to employer that license is

required, publication on the Board’s website, and notification to AND and reporting to the National Practitioner DataBank.

1. Review of Pending Complaints

a. Complaint #2021-07

Motion was made by Meghan Kavanaugh, seconded by Anita Ferdinand and unanimously carried, to dismiss Complaint #2021-07.

b. Complaint #2021-13

Motion was made by April Cintron, seconded by Meghan Kavanaugh and unanimously carried, to dismiss Complaint #2021-13.

c. Complaint #2021-15

Martina Musmeci Salles will meet with Respondent and Monica Pierson-McDaniels will participate.

d. Complaint #2021-16

Board members reviewed the new website and still have a concern about the term “Nutrition Program”. The Board suggests removal or another term.

2. Review of New Complaints

a. Complaint #2022-02

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to send a letter regarding scope of practice and title protection.

3. Review of Applications

Motion was made by Martina Musmeci Salles, seconded by Meghan Kavanaugh and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Williams, Molly	3311	Hobbs, Alejandra	3312
Dominique, Jasmine	3313	Hage, Katherine	3314
Lamberton, Catherine	3315	Missey, Wendy	3316
Dorcey, Christina	3317	Bieser, Ashley	3318
Gray, Alexis	3320	Murray, Carley	3321
Upton, Sara	3322	Cerminaro, Caroline	3323
Stein, Brandi	3324	Johnson, Abigail	3325
Crosmer, Michele	3326	Ferguson, Caitlyn	3327
Jones, Alisha	3329	Bell, Laurie	3330
Johnson, Sheri	3332	Sterling, Wendy	3333
Chang, Shih Min	3334	Champagne, Kylee	3336
McRoberts, Madison	3337	Davidson, Misty	3338
Pass, Rachelle	3339		

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Iverson, Elizabeth	3319	Greer, Jessica	3328
Curry, Katelyn	3331	LoVullo, Lauren	3335

Motion was made by Meghan Kavanaugh, seconded by April Cintron and unanimously carried, to **upgrade** the following licenses:

Keen, Jourdan	3299	Berg, Hannah	3301
Jumonville, Courtney	3284	Buzulak, Emily	3275
Bowie, Catherine	3157	Moran, Heather	3296

Motion was made by Meghan Kavanaugh, seconded by Martina Musmeci Salles and unanimously carried, to **reinstate** the following licenses:



Arton, Jamie	1773	Washington, Annette	2904
Richardson, Valerie	1429	Nichols, Adele	2297
Dinwiddie, Fritha	278	Arnette, Rebecca	2197

4. Board Staff Performance Evaluations

Motion was made by Martina Musmeci Salles, seconded by Anita Ferdinand and unanimously carried, to grant Tracy Jeanmarie a 4 percent increase, based on performance evaluation.

Motion was made by Martina Musmeci Salles, seconded by Meghan Kavanaugh and unanimously carried, to grant Jolie Jones a 5 percent increase, based on performance evaluation and contingent upon LBESPA's approval.

Motion was made by Meghan Kavanaugh, seconded by April Cintron and unanimously carried, to adjourn the meeting at 1:31 p.m.

	
Monica Pierson-McDaniels, MS, RDN, LDN LDN Chairperson	Martina Musmeci Salles, MPH, RDN, LDN, FAND Vice Chairperson