

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

September 30, 2016

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Lori Roy, MS, RD, LDN, Vice Chairperson
Clare Miller, MS, RDN, LDN, Board Member/Board Liaison
Jeanine Songy Latham, MPH, RD, LDN, Board Member
Howard Wetsman, MD, Medical Advisor**

Absent:

**Margaret Jones, RD, LDN, Secretary/Treasurer
Meghan Kavanaugh, MS, RN, RD, LDN, CDE**

Martina Musmeci Salles called the meeting to order at 12:33 p.m. in the Conference Room of the Board office located at 37283 Swamp Road, Suite 3B, Prairieville, Louisiana. Jolie Jones, Executive Director, was present for the entire meeting. Jennifer Duhon, Louisiana Academy of Nutrition and Dietetics (LAND) Consumer Protection Member was present for a portion of the meeting.

PUBLIC COMMENTS:

No one was present at the meeting to provide public comments.

AGENDA:

Motion was made by Clare Miller, seconded by Dr. Howard Wetsman and unanimously carried, to approve the agenda as amended to add 3. Email dated 9/27/2016 from Elizabeth Faul regarding reinstatement to Correspondence.

COMPLIANCE HEARING:

MARIEL "HOPE" ANDERSON

Mariel "Hope" Anderson requested and appeared for a compliance hearing to appeal the Board's decision to deny issuance of her dietitian/nutritionist license. The Board denied Ms. Anderson's application for licensure based on current employment listed on the Application for License that she was employed in the field of dietetics/nutrition since August 1, 2015, without the benefit of a valid license.

Ms. Anderson testified that she did not practice without a valid license nor represent herself as a "Dietitian" in Louisiana. Ms. Anderson testified that she lived in Nashville for two years and has not practiced dietetics/nutrition in Louisiana.

Motion was made by Howard Wetsman, seconded by Lori Roy and unanimously carried, to move in to Executive Session at 12:35 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to come out of Executive Session at 12:57 p.m. and issue Mariel "Hope" Anderson's Licensed Dietitian/Nutritionist license.

BRETTA LUTZ

Bretta Lutz requested and appeared for a compliance hearing to appeal the Board's decision to deny reinstatement of her dietitian/nutritionist license. The Board denied Ms. Lutz's application for reinstatement of her licensure based on current employment listed on the Application for License indicating that she was employed in the field of dietetics/nutrition since June 2012. Ms. Lutz's dietitian/nutritionist license expired on June 30, 2014, indicating that she practiced without the benefit of a valid license from July 1, 2015 to the present.

Ms. Lutz testified that she was unsure why her renewal was not completed. She was not aware that her license lapsed until May 2016 when she was applying for another job. Upon realizing that her license was lapsed, Ms. Lutz immediately stopped using the LDN title submitted a reinstatement application.

Motion was made by Howard Wetsman, seconded by Clare Miller and unanimously carried, to move in to Executive Session at 1:38 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to come out of Executive Session at 12:57 p.m. and offer Bretta Lutz a Consent Agreement and Order to include a \$2,000.00 fine, publication by the Board, as well as notifications to the Academy of Nutrition and Dietetics/Commission on Dietetic Registration Ethics Committee, the National Practitioner Data Bank (NPDB), and a letter of concern to employer.

MINUTES:

1. Meeting of July 8, 2016

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to approve the minutes of the April 15, 2016 meeting as presented.

FINANCIAL:

1. Financial Statement for the period ending May 31, 2016

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending May 31, 2016.

2. Financial Statement for the period ending June 30, 2016

Members of the board reviewed the financial statement prepared by Susan Sevario, CPA, for the period ending June 30, 2016.

Motion was made by Clare Miller, seconded by Jeanine Songy-Latham and unanimously carried, to accept the financial reports for May – June 2016.

ADMINISTRATIVE REVIEW:

1. Board Operations

Jolie Jones provided the board with a report showing that since July 7, 2016, the board has received:

Applications	31
Upgrade Requests	10

Since July 7, 2016, the board has approved:

Applications	36
Upgrades	9

The board has offered one Consent Agreement and Orders for individuals practicing without a valid license since July 7, 2016.

The board has received 1 new complaint since July 7, 2016.

2. Executive Director Update

Jolie Jones informed the board members that she requested an extension for the audit, due to the flood the Board's CPA was unable to complete the documentation timely.

Additionally, Jolie Jones informed the Board that she submitted a report on behalf of the Board to the Cash Management Review Board.

3. Update on Board Appointments

Jolie Jones submitted a letter to LAND about the upcoming board member vacancies for Jeanine Songy-Latham and Clare Miller's positions.

Martina Musmeci Salles and Dr. Howard Wetsman were recently reappointed to the board for another three year term.

4. Update on Task Force Meeting related to SCR 65 of the 2016 Regular Session

Martina Musmeci Salles and Jolie Jones gave an update on the Task Force meetings and recent document submitted.

5. CDR Exam Score for Upgrading a Provisional License

Martina Musmeci Salles discussed a concern about just the exam score being required and not CDR card to upgrade licensure. Board members discussed the concern and felt that submitting the exam score proves that the exam has been passed, reflecting that they have the knowledge to provide dietetics and nutrition services.

6. Schedule 2017 Board Meeting Dates

Board meeting dates for 2017 were scheduled as follows: January 6 (9:00 a.m.), April 21, July 7, and October 13. All meetings are scheduled to begin at 11:00 a.m. at the Board office unless otherwise specified.

7. Election of Board Positions

Motion was made by Lori Roy, seconded by Howard Wetsman and unanimously carried, to nominate Martina Musmeci Salles to continue to serve as Chairperson. Clare Miller also nominated Margaret Jones to serve as Chair.

Motion was made by Clare Miller, seconded by Jeanine Songy-Latham and unanimously carried, to nominate Lori Roy to continue to serve as Vice Chairperson.

Motion was made by Terry Compton, seconded by Lori Roy and unanimously carried, to nominate Margaret Jones to serve as Secretary/Treasurer.

Motion was made by Jeanine Songy-Latham, seconded by Clare Miller and unanimously carried, to nominate Clare Miller to continue to serve as the LBEDN Liaison to LAND.

CORRESPONDENCE:

- 1. Email dated September 13, 2016 from Anja Springthorpe re: Legislation**
The Board reviewed Anja Springthorpe's email dated September 13, 2016 with George Papale's response.
- 2. Letter dated September 19, 2016 from Louisiana Board of Ethics**
The Board reviewed the response from the Louisiana Board of Ethics.
- 3. Email dated September 27, 2016 from Elizabeth Faul re: Reinstatement**
The Board reviewed Elizabeth Faul's email inquiring if the Board is relaxing the requirement for continuing education due to the flood. The Board will not make any changes to the continuing education requirements.

CONFERENCES:

41st Annual FARB Forum, January 26-29, 2017, San Antonio, TX

Motion was made by Jeanine Songy-Latham, seconded by Clare Miller and unanimously carried, to send Margaret Jones to the FARB Forum and the Comprehensive Regulatory Training, and pay all related travel expenses.

EXECUTIVE SESSION:

Motion was made by Howard Wetsman, seconded by Clare Miller and unanimously carried, to move in to Executive Session at 1:38 p.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to come out of Executive Session at 4:15 p.m. to make the following motions:

1. Receipt of Pending Complaints

a. Complaint #2016-03

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to dismiss complaint #2016-03.

b. Complaint #2016-07

Motion was made by Clare Miller, seconded by Megan Kavanaugh and unanimously carried, to dismiss complaint #2016-07

2. Receipt of New Complaints

a. Complaint #2017-01

Motion was made by Lori Roy, seconded by Clare Miller and unanimously carried, to send a letter that the Practice Act provides scope of practice and title protection.

3. Review of Applications

a. KH

Board members reviewed a letter from CDR regarding an appeal related to registration with CDR. The Board will await the outcome, as KH has met the licensure requirements.

The Board discussed the requirement of the CDR card being required for renewal. The Board will discuss continuing education requirements at the next meeting.

Motion was made by Lori Roy, seconded by Clare Miller and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Anderson, Rosa	2741	Lanclos, Bree	2743
Evans, Sarah	2744	Fabre, Katherine	2747
Dahlman, Sarah	2748	Hunter, Jamie	2749
Trichel, Paul	2750	Pavlivonis, Mallory	2751
Acquistapace, Caroline	2753	Graham, Angelle	2754
Morgan, Kathryn	2755	Hossley, Katherine	2756

Tullos, Stacie	2757	Hullin, Lauren	2758
Sossaman, Allain	2759	Chagnard, Chanel	2760
Fortune, Natalie	2761	Palmisano, Julia	2762
Cabrera, Mona	2763	Ortiz, Katherine	2764
Nguyen, Bernadette	2765	Jenkins, Mary	2766
Martin, Daniel	2767	Pieczarka, Amy	2768
Ramirez, Elizabeth	2769	Anderson, Mariel	2771

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Clark, Carly	2737	Bertaut, Ashley	2738
Evans, Abby	2739	Bridgewater, Alishia	2740
Ford, Spenser	2742	LeBoeuf, Simone	2745
Williams, Rochelle	2746	Breaux, Maureen	2752
Thomas, Mallory	2770		

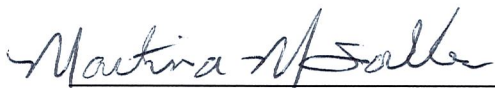
Motion was made by Lori Roy, seconded by Megan Kavanaugh and unanimously carried, to **upgrade** the following licenses:

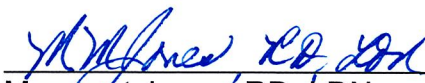
McCarty, William	2718	Orlando, Rebecca	2720
Murphree, Candice	2734	Ford, Spenser	2742
Genton, Sarah	2722	Clark, Carly	2737
Rigby, Elizabeth	2719		

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to **reinstate** the following licenses:

Richardson, Rebecca	1677	Broussard, Aggie	1776
Connell, Randall	1964	Lynn, Sharon	1127
Faul, Elizabeth	2719		

Motion was made by Clare Miller, seconded by Lori Roy and unanimously carried, to adjourn the meeting at 4:30 p.m.


 Martina Musmeci Salles, MPH, RDN,
 LDN, FAND
 Chairperson


 Margaret Jones, RD, LDN
 Secretary-Treasurer