

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

December 11, 2020

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Monica Pierson-McDaniels, MS, RDN, LDN, Vice Chairperson
Stephenie Marshall, MS, RDN, LDN, Secretary/Treasurer
Dr. Jennifer Jackson, EdD, RD, LDN, Board Member, Board Liaison
April Cintron, MS, RD, LDN, Board Member**

Absent:

**Meghan Kavanaugh, APRN, FNP-C, RD, LDN, CDE, BC-ADM, Board Member
Dr. Susan F. Julius, MD, Medical Advisor
Vacant, Consumer Member**

Martina Musmeci Salles, Board Chairperson, called the meeting to order and read the board's mission statement at 10:05 a.m. via Zoom Call, meeting ID 843 8831 9257. Jolie Jones, Executive Director, was present for the entire meeting. All attendees participated in the meeting via Zoom.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Monica Pierson-McDaniels, seconded by Stephenie Marshall and unanimously carried, to approve the agenda as presented.

FINANCIAL:

1. Professional Contract for Accounting Services

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to offer a professional contract for accounting services to Griffin & Furman, LLC for 18 months beginning January 1, 2021, at the rate of \$250 per month, and \$500 for the annual fiscal report.

ADMINISTRATIVE REVIEW:

1. 2021 Board Meeting Dates

Motion was made by Stephenie Marshall, seconded by Monica Pierson-McDaniels and unanimously carried, to schedule the board meetings for 2021 for the following dates:

January 15, April 16, August 13, and November 12.

All meetings are scheduled to begin at 10:00 a.m. and are to be held at the Board office in Prairieville and/or virtually.

EXECUTIVE SESSION:

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to move into Executive Session at 10:19 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.



Motion was made by Monica Pierson-McDaniels, seconded by April Cintron and unanimously carried, to come out of Executive Session at 10:25 a.m. to make the following motions:

1. Board Staff Performance Evaluations

Motion was made by Monica Pierson-McDaniels, seconded by April Cintron and unanimously carried, to grant Tracy Jeanmarie a 4% raise, based on performance.

Motion was made by Monica Pierson-McDaniels, seconded by Dr. Jennifer Jackson and unanimously carried, to grant Jolie Jones a 5% raise, based on performance.

Motion was made by Stephenie Marshall, seconded by Monica Pierson-McDaniels and unanimously carried, to adjourn the meeting at 10:26 a.m.

	
Martina Musmeci Salles, MPH, RDN, LDN, FAND Chairperson	Stephenie Marshall, MS, RDN, LDN Secretary/Treasurer