

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

January 15, 2021

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Stephenie Marshall, MS, RDN, LDN, Secretary/Treasurer
Dr. Jennifer Jackson, EdD, RD, LDN, Board Member, Board Liaison
Dr. Susan F. Julius, MD, Medical Advisor
April Cintron, MS, RD, LDN, Board Member**

Absent:

**Meghan Kavanaugh, APRN, FNP-C, RD, LDN, CDE, BC-ADM, Board Member
Monica Pierson-McDaniels, MS, RDN, LDN, Vice Chairperson
Vacant, Consumer Member**

Martina Musmeci Salles, Board Chairperson, called the meeting to order and read the board's mission statement at 10:00 a.m. via in person meeting and Zoom Call, meeting ID 831 3684 1571. Jolie Jones, Executive Director, and Tracy Jeanmarie, Executive Assistant, were present for the entire meeting. Martina Musmeci Salles was physically in attendance. Stephenie Marshall, Dr. Jennifer Jackson, Dr. Susan Julius, and April Cintron participated in the meeting via Zoom. Stephenie Marshall left the meeting at 10:55 a.m.

PUBLIC COMMENTS:

No one was present to provide public comment.

AGENDA:

Motion was made by Dr. Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to approve the agenda as amended to include: adding #8 to Administrative Review, Discussion regarding complaint process with New Orleans Academy of Nutrition and Dietetics.

MINUTES:

1. Meeting of August 14, 2020

Motion was made by Dr. Susan Julius, seconded by Stephenie Marshall and unanimously carried, to approve the minutes of the August 14, 2020 meeting, as presented.

2. Meeting of December 11, 2020

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to approve the minutes of the December 11, 2020 meeting, as presented.

FINANCIAL:

1. Financial Statement for the Quarter Ended June 30, 2020

Members of the board reviewed the financial statement prepared by Champagne and Associates, for the quarter ended June 30, 2020.

2. Financial Statement for the Quarter Ended September 30, 2020

Members of the board reviewed the financial statement prepared by Champagne and Associates, for the quarter ended September 30, 2020.

3. Healthcare Professionals' Foundation of Louisiana Contract Renewal

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to renew the contract with Healthcare Professionals' Foundation of Louisiana.

4. Professional Contracts 2021-2022

Motion was made by Stephenie Marshall, seconded by Dr. Jennifer Jackson and unanimously carried, to offer Roedel, Parsons, Koch, Blache, Balhoff & McCollister, a legal contract at the rate of \$225.00 per hour for a maximum amount of \$7,000.00 for the fiscal year 2021-2022.

5. Budget 2021-2022

Motion was made by April Cintron, seconded by Dr. Jennifer Jackson and unanimously carried, to approve the Budget as presented.

ADMINISTRATIVE REVIEW:

1. Board Operations

The Board reviewed data by Fiscal Quarter for 2020-2021. The totals for FY 2020-2021, Quarter 2 are as follows:

LDN Applications Received	19
PL-LDN Applications Received	3
Reinstatement Requests	2
Upgrade Requests	7
LDN Applications Approved	21
PL-LDN Applications Approved	3
Reinstatement Requests Approved	2
Upgrades Approved	7
Renewals	N/A
Inactive Renewals	N/A
Delinquent Renewals	N/A
Delinquent Inactive Renewals	N/A
Verifications Requested	11
Abandoned Applications	1
Complaints Received	1

2. Executive Director Update

Board members discussed requiring a license to tech dietetics/nutrition. This will be added to the list for future consideration for law revisions. Dr. Jackson and April Cintron will reach out to others to gather information.

3. Update from LBEDN's Liaison to LAND

Dr. Jennifer Jackson, LBEDN's Liaison to LAND, provided an update from LAND's recent meeting. The LAND conference for 2021 will be virtual.

4. Plans for April 2021 Newsletter

Board members discussed topics for the April 2021 Newsletter to include: licensure resources, telehealth, COVID-19, Most Commonly Asked Questions. The letter to students/universities about licensure will also be included. The newsletter will be shared with Clinic Directors.

5. Update on Board Appointments

Jolie Jones advised board members that she sent a letter to the Governor regarding pending appointments, as requested.

6. Update from Senator Boudreaux

Dr. Jennifer Jackson reached out to Senator Fred Mills and Senator Gerald Boudreaux requesting that they carry legislation on behalf of the Board. Senator Mills cannot sponsor this year, as he already has his for the year, but indicated that he would be in support. Dr. Jackson reached out to Senator Boudreaux and is waiting to get further direction.

7. Election of Board Officers

Motion was made by Dr. Jennifer Jackson, seconded by Stephenie Marshall, to nominate Monica Pierson McDaniels to serve as Vice Chairperson. This motion did not carry.

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to nominate Monica Pierson McDaniels to serve as Chairperson.

Motion was made by April Cintron, seconded by Dr. Jennifer Jackson and unanimously carried, to nominate Martina Musmeci Salles to serve as Vice Chairperson.

Motion was made by Dr. Susan Julius, seconded by Dr. Jennifer Jackson and unanimously carried, to nominate Stephenie Marshall to continue to serve as Secretary/Treasurer.

Motion was made by Stephenie Marshall, seconded by Dr. Susan Julius and unanimously carried, to nominate Dr. Jennifer Jackson to continue to serve as the LBEDN Liaison to LAND.

8. Discussion regarding complaint process with NODA

Martina Musmeci Salles indicated that she talked with the President of the New Orleans Academy of Nutrition and Dietetics regarding the association filing complaints. The President does not feel that the association is in a position to file complaints.

CORRESPONDENCE:

1. Email dated September 15, 2020, from Brittany McAllister, Director of Legislative and Regulatory Affairs for the American Nutrition Association, regarding CNS credentialing

Board members requested that Jolie Jones contact Pepin Tuma to get further details regarding CNS credentialing.

2. Letter dated December 18, 2020, from The Coalition for Student Opportunity and Success, regarding accreditation language

Jolie Jones reached out to legal counsel and is awaiting a response. Board members requested that Jolie Jones reach out to CDR and the Academy to find out how their accreditation language is listed.

CONFERENCE(S):

Council on Licensure, Enforcement & Regulations (CLEAR)

1. Update on Winter Symposium, Recognizing Bias and Diversity in the Regulatory Arena, January 5, 2021

Jolie Jones attended the CLEAR Winter Symposium virtually and learned about recognizing bias and diversity.

EXECUTIVE SESSION:

Motion was made by April Cintron, seconded by Dr. Jennifer Jackson and unanimously carried, to move into Executive Session at 11:08 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to come out of Executive Session at 11:27 a.m. to make the following motions:

1. Review of Pending Complaints

a. Complaint #2020-08

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to dismiss Complaint #2020-08, after reviewing Respondent's letter of response.

b. Complaint #2020-13

Motion was made by April Cintron, seconded by Dr. Susan Julius and unanimously carried, to refer Complaint #2020-13 to the Attorney General's office.

c. Complaint #2020-14

Motion was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to dismiss Complaint #2020-14.

d. Complaint #2021-01

Motion was made by April Cintron, seconded by Dr. Susan Julius and unanimously carried, to send another letter of clarification to Respondent, noting that they cannot provide individualized counseling and the nutritional information provided must be information that is in the public domain.

e. Complaint #2021-03

Motion was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to dismiss Complaint #2021-03.

f. Complaint #2021-04

Motion was made by April Cintron, seconded by Dr. Susan Julius and unanimously carried, to dismiss Complaint #2021-04.

g. Complaint #2021-06

Motion was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order.

2. Review of Applications

Motion was made by April Cintron, seconded by Dr. Jennifer Jackson and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Versaggi, Natalie	3174	Day, Mary	3175
Breaux, Amanda	3176	Smith, Mindy	3177
Carriere, Madeleine	3178	Gibson, Lisa	3179
Collins, Sophia	3180	Chaisson, Claire	3181
Vedros, Katie	3184	Cook, Kirsten	3185
Bourgeois, Carlie	3186	Abraham, Patricia	3187
McCloskey, Theodore	3188	Williamson, Amy	3189
Pitre, Kacie	3190	Wendling, Mary	3191
Dandridge, Erin	3192	Sterzer, Kayci	3193
Nesselrodt, Micah	3195	Pappadackis, Paige	3196
Boullion, Laine	3197	Overton, Judy	3198
Lee, Lindsey	3199	Schouest, Christian	3200
LeBlanc, Morgan	3201	McKee, Janet	3203
Friend, Elise	3204	Landry, Matthew	3205

Whitehead, Emily	3206	Dominique, Brea	3207
Fornaris, Madeline	3208	McTiernan, Meghan	3209
Bernard, Hallie	3210	Staples, Hannah	3211
Bennett, Alexa	3212	Beltran, Xyomara	3213
Nwora, Lilian	3214	Butler, Natalie	3215
Madison, McKayla	3216		

Motion was made by Dr. Jennifer Jackson, seconded by April Cintron and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Clyde, Emily	3173	Guedea, Gabrielle	3182
Barnes, Zemira	3183	Hardin, Kavana	3194
Loupe, Shelbi	3202	Guffey, Ava	3217
Melancon, Janelle	3218	Blackmer, Kaitlyn	3219

Motion was made by April Cintron, seconded by Dr. Jennifer Jackson and unanimously carried, to **upgrade** the following licenses:

Gebhardt, Madeline	3154	Cornett, Courtney	3135
Myers, Babette	3168	Hardman, Carolyn	3163
Guedea, Gabrielle	3182	Schexnaydre, Megan	3172
Miles, Kimberley	3143	Comeaux, Macey	3161
Hood, Kristyn	3142	Plant, Bianca	3047
Guffey, Ava	3217		

Motion was made by Dr. Susan Julius, seconded by April Cintron and unanimously carried, to **reinstate** the following licenses:

Kelleher, Elesha	1643	French, Lauren	2063
Konda, Theju	870	Singer, Morgan	1833
Markle, Susan	1239		

Motion was made by Dr. Jennifer Jackson, seconded by Dr. Susan Julius and unanimously carried, to adjourn the meeting at 11:30 a.m.

	
Martina Musmeci Salles, MPH, RDN, LDN, FAND Chairperson	Stephenie Marshall, MS, RDN, LDN Secretary/Treasurer