

**Minutes of the Meeting of the
Louisiana Board of Examiners in Dietetics and Nutrition**

November 15, 2024

Attending:

**Martina Musmeci Salles, MPH, RDN, LDN, FAND, Chairperson
Marie Simpson, BSN, RN, CDE, Secretary/Treasurer
Jennifer Duhon, MS, RDN, LDN, Board Liaison
Anita Ferdinand, MS, RD, LDN, Board Member**

Absent:

**Monica Pierson-McDaniels, MS, RDN, LDN, Vice Chairperson
Vacant, Medical Advisor
Vacant, Board Member
Vacant, Consumer Member**

Martina Musmeci Salles, Board Chairperson, called the meeting to order and read the board's mission statement at 10:06 a.m. via in person meeting. Jolie Jones, Executive Director, was present for the entire meeting. Luke Piontek, Legal Counsel, participated in a portion of the meeting virtually. Members of the public were allowed to join via electronic means. Monica Pierson-McDaniels was excused from this meeting.

PUBLIC COMMENTS:

No member of the public was present for the open meeting.

AGENDA:

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to approve the agenda as presented.

EXECUTIVE SESSION:

Motion was made by Anita Ferdinand, seconded by Jennifer Duhon and unanimously carried, to move into Executive Session at 10:09 a.m. for the following reasons:

to discuss the character, professional competence, or physical or mental health of a person, provided that such person is notified in writing at least twenty-four hours before the meeting,

for investigative proceedings regarding allegations of misconduct or any other matter now provided for or as may be provided for by the legislature.

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to come out of Executive Session at 11:00 a.m. to make the following motions:

1. Review of New Complaints

a. Complaint #2025-01

Motion was made by Marie Simpson, seconded by Anita Ferdinand and unanimously carried, to accept the signed Consent Agreement and Order for administrative Complaint #2025-01.

b. Complaint #2025-02

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to accept the signed Consent Agreement and Order for administrative Complaint #2025-02.

c. Complaint #2025-03

Motion was made by Anita Ferdinand, seconded by Jennifer Duhon and unanimously carried, to accept the signed Consent Agreement and Order for administrative Complaint #2025-03.

d. Complaint #2025-04

Motion was made by Marie Simpson, seconded by Anita Ferdinand and unanimously carried, to accept the signed Consent Agreement and Order for administrative Complaint #2025-04.

e. Complaint #2025-05

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to have legal counsel send a letter to Respondent regarding the law and rules.

f. Complaint #2025-06

Motion was made by Anita Ferdinand, seconded by Jennifer Duhon and unanimously carried, to not accept Complaint #2025-06, as it is not in the Board's jurisdiction.

g. Complaint #2025-07

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to accept Complaint #2025-07 and send a letter to Respondent regarding scope of practice and title protection.

h. Complaint #2025-08

Motion was made by Anita Ferdinand, seconded by Jennifer Duhon and unanimously carried, to send a letter to the Chancellor or President of the university and have the Attorney General's Office send the individual a letter as well.

2. Review of Pending Complaints

a. Complaint #2024-04

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to accept the Agreement which was signed in this case.

b. Complaint #2022-01

Motion was made by Anita Ferdinand, seconded by Marie Simpson and unanimously carried, to release Respondent from the terms of the Consent Agreement and Order, for successful completion.

3. Review of Applications

a. SR

Board members reviewed an Application for License regarding an application exemption. No motion was made.

Motion was made by Marie Simpson, seconded by Jennifer Duhon and unanimously carried, to accept and approve the applications for the **LDN License** for the following:

Swiencki, Alexis	3846	Boyd, Hannah	3847
Molzahn, Therese	3848	Duckworth, Cassandra	3849
Drews, Christy	3850	Garcia, Giovannia	3851
Bad Heart, Ryan	3852	Cook, Evie	3853
Lynch, Abigail	3854	Swett, Tamara	3856
Arakelian, Dayaneth	3860	Samson, Rachel	3862
Vides, Grace	3863	Rowe, Maria	3865
Flemming, Meredith	3866	Fiskars, Byers, Danielle	3867
McNeil, Summer	3868	Stimson, Donna	3869
Gayfield, Madeline	3870	Tamplin, Sarah	3871
Kinsey, Dalia	3872	Hudson, Cindy	3873
Campbell, Victoria	3874	Boadu, Angela	3875
Chapman, Emily	3876	Spencer, Sabrina	3877
Baham, Jamie	3878	Mendoza, Miranda	3879
Tilden, Rebecca	3880	Hopkins, Cleopatra	3881
Heflin, Hannah	3882	Molina, Erica	3883
Johnson, Emily	3884	Remondi, Mitchell	3885
Mathema, Suraj	3886	Kozak, Brittany	3887
Tizard, Caroline	3888	Young, Christine	3889
Kettler, Anne Marie	3890	Jagodinski, Erica	3891
Dukrop, Arissa	3892	Prager, Helen	3893
Struck, Kelly	3894	Moser, Alysha	3895
Gil, Sydnie	3896	McCormick, Bridget	3897
Krieg, Katie	3898	ErDOS, Jacqueline	3899

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to accept and approve the applications for the **Provisional LDN License** for the following:

Howard, Brittany	3855	Brown, Julia	3857
Birch, Sara	3858	Rogers, Molly	3859
Clark, Emily	3861	Beckwith, Mariah	3864
Sampognaro, Claire	3900		

Motion was made by Marie Simpson, seconded by Jennifer Duhon and unanimously carried, to **upgrade** the following licenses:

Symington, Valarie	3468	Dill, Gabriel	3834
Thrasher, Bryant	3457	Moran, Nichole	3725
Howard, Leah	3819	Moscat, Fausto	3803
Flores, Sarah	3836	Brown, Julia	3857
Peters, Ashley	3768		

Motion was made by Marie Simpson, seconded by Anita Ferdinand and unanimously carried, to **reinstate** the following licenses:

Ragusa, Shelly	1829	Guilbeau, Ainslee	3111
Curtis, Libby	3418	Lonseth, Naomi	1644
Rachelle, Kerri	3558	Woods, Ronald	3691
Gutke, Carla	1150	Burrell, Kamesha	2367
Cryer, Meredith	1369	Carpenter, Samantha	2393
Durham, Celeste	819	Ruiz, Paula	1149
Kilchrist, Rich	1314		

4. Board Staff Performance Evaluations

Motion was made by Marie Simpson, seconded by Jennifer Duhon and unanimously carried, to grant no less than an eight percent raise for Jolie Jones and Tracy Jeanmarie, subject to approval by the Louisiana Board of Examiners for Speech-Language Pathology and Audiology.

PUBLIC COMMENTS:

No member of the public was present for the open meeting.

ADMINISTRATIVE REVIEW:

1. Discussion re: the Board's participation in Occupational Licensing Review Program (OLRP)

Board members discussed the Board's participation in the Occupational Licensing Review Program (OLRP). The Board will not participate at this time but will reconsider next year.

2. Discussion regarding Dual Track Licensure

Board staff will compile all board member research into one document and compare to the CNS list.

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to note that the Board is favorable in considering a dual track for licensure to include CNS' and will begin exploring these options.

3. Executive Director Update

Jolie Jones provided an update on the status of board member nominations.

4. Board Operations

The Board reviewed data by Fiscal Quarter for 2025. The totals for FY 2025, Quarter 1, are as follows:

LDN Applications Received	54
Provisional LDN Apps Received	12
Reinstatement Requests	11
Upgrade Requests	6
LDN Applications Approved	44
Provisional LDN Apps Approved	11
Reinstatement Requests Approved	8
Upgrades Approved	7
Renewals	N/A
Inactive Renewals	N/A
Delinquent Renewals	N/A
Delinquent Inactive Renewals	N/A
Verifications Requested	73
Abandoned Applications	6
Complaints Received	5
Requests to return to Active	0

5. Professional Health Program Reports

Board members reviewed the Professional Health Program Reports for Quarter 3 of 2024.

6. University Presentation Updates

Monica Pierson-McDaniels provided a board presentation to the Franciscan Missionaries of Our Lady University on October 18, 2024.

7. Inactive Status Policies

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to create a new policy to add a cap for continuing education hours, to require 5 hours for each year, up to 25 hours. Additionally, the continuing education submitted for this purpose, must have been completed within the last year. (Adopted 11/15/2024)

8. Schedule 2025 Board Meeting Dates

Motion was made by Jennifer Duhon, seconded by Anita Ferdinand and unanimously carried, to schedule the 2025 board meetings for the following dates:

February 7, May 9, August 22, and November 14.

9. Election of Board Officers

Board members reviewed a ballot created by the Executive Director that

included all board members who were eligible to serve in each position. Board members voted and made the following motion to confirm:

Motion was made by Marie Simpson, seconded by Jennifer Duhon and unanimously carried, to elect: Monica Pierson-McDaniels to serve as Chairperson, Jennifer Duhon to serve as Vice Chairperson, Marie Simpson to serve as Secretary/Treasurer, and Jennifer Duhon to serve as LBEDN Liaison to LAND.

CORRESPONDENCE:

1. Email dated September 6, 2024, from Amanda Perron, regarding verification of licensure fees

Board members reviewed an email from Amanda Perron regarding verification of licensure fees.

MINUTES:

1. Meeting of August 16, 2024

Motion was made by Jennifer Duhon, seconded by Marie Simpson and unanimously carried, to approve the minutes of the August 16, 2024 meeting, as presented.

FINANCIAL(S):

1. Financial Statements for the months ended May 31, 2024 – July 31, 2024

Members of the board reviewed the financial statements prepared by Griffin and Furman, through the months ended July 31, 2024. Monthly budget to actual comparisons are attached.

2. AFR FY 2023-2024

Board members reviewed the Annual Fiscal Report for FY 2023-2024, which was prepared by Griffin and Furman.

Motion was made by Marie Simpson, seconded by Jennifer Duhon and unanimously carried, to adjourn the meeting at 1:11 p.m.


Martina Musmeci Salles, MPH, RDN, LDN, FAND
Chairperson


Marie Simpson, BSN, RN, CDCES
Secretary/Treasurer